



Landscape Committee Charter

June 6, 2018

Type of committee: Task Force

Number of members: 3 members of Old Cutters HOA , and 1–2 additional members when appropriate.

Task Force Chair: (Appointed for a 1-year term at the annual meeting)

Craig Aberbach

Responsibility of the Committee Chair: The chairperson has three basic obligations toward the success of the group.

1. Point person for communication with our Landscape Maintenance Company, the Property Management Company, and the Board of Directors in regard to Old Cutters Landscape issues.
2. Conducting Landscape Committee meetings and ensuring accurate minutes are recorded for all meetings. Minutes should be forwarded to the Board for review prior to posting on the HOA website.
3. Motivating the committee members to action.

Committee Members: (Appointed for 1-year terms at the annual meeting)

1. Craig Aberbach
2. Amy Jonas
3. Martha Bibb
4. Kathleen Walker
5. Susan Giannettino

Meeting frequency: Quarterly or as needed.

Responsibilities:

- Monitor the health and upkeep of the HOA's common space.
- Monitor execution of new construction landscape and landscape upgrades to existing homes as approved by the DRC.
- Ensure that the Landscape Company under contract is fulfilling the terms of their contract.
- Communicate with the Board in regard to any issues at hand that need to be addressed or corrected by the Landscape Company.
- Operate in a respectful manner and arrive at decisions/work plans by consensus.
Members will act in unison on all decisions/work plans.
- Report back to the Board in a timely manner.
- Share thoughts or concerns with the Board regarding landscape maintenance procedures and/ or recommendations for changes in policy.